



# Bolingbrook

a place to grow



**Roger C. Claar**  
Mayor

**Carol S. Penning**  
Village Clerk

**Michael T. Lawler**  
Deputy Mayor  
& Village Trustee

Village Trustees  
**Ricardo Morales**  
**Maria A. Zarate**  
**Deresa A. Hoogland**  
**Robert M. Jaskiewicz**  
**Sheldon L. Watts**

**James S. Boan**  
Village Attorney



375 W. Briarcliff Road  
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60440-3829

[www.bolingbrook.com](http://www.bolingbrook.com)

(630) 226-8400  
FAX: (630) 226-8409  
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Recycled For A Better Environment



Dear Vendors,

On Saturday, August 17 and Sunday, August 18, 2019 we will be offering non-food vendors an opportunity to sell at the Jubilee. This event is organized by the Bolingbrook Jubilee Committee and will be held behind Town Center located at 375 West Briarcliff Road (three blocks west of IL Route 53).

Due to electric needs and demands for this event, we are offering non-food vendors a two-day display on Saturday and Sunday only.

Major entertainment will be featured on the main stage each night. Adding to the festivities will be a carnival and bingo tent; a craft show, activities for children, classic car show and many other activities.

Each space will be 10' X 10' with a fee of \$150 for the two days. If you wish to only set up on one day, a fee of \$100 for the one day will be accepted (please specify Saturday or Sunday on application and will be subject to space availability).

Please make your check payable to "Village of Bolingbrook" and send application and check to:

**VILLAGE OF BOLINGBROOK**  
**Attn: CCA – JUBILEE VENDOR**  
**375 W. BRIARCLIFF ROAD**  
**BOLINGBROOK, ILLINOIS 60440**

email: [info@bbcca.org](mailto:info@bbcca.org)  
web: [www.bbcca.org](http://www.bbcca.org)

Please be sure to include your completed application and certificate of insurance with your payment (you can obtain this from your insurance agent).

All applications must be received on or before Friday, August 9, 2019.

Sincerely,

Non-Food Vendor Chairperson



TREE CITY USA

A Community of 76,000

# **BOLINGBROOK JUBILEE – 2019**

Saturday, August 17, 2019  
Sunday, August 18, 2019

Hours: 12:00 pm – 6:00 pm  
Hours: 12:00 am – 6:00 pm

Bingo held each night  
Craft show, Children's activities,  
Classic Car Show and much more.

## **APPLICATION FOR SPACE**

The Vendor listed on the "Vendor Application for Space" form, hereby agrees to participate in the Bolingbrook Jubilee celebration and will abide by all rules and regulations set forth by the Jubilee Committee.

Vendor further agrees to hold harmless and indemnify the Village of Bolingbrook, the Bolingbrook Jubilee Committee, its members and volunteers and the Bolingbrook Civic and Cultural Affairs Commission, its members and volunteers, from any and all personal and property liability.

**INSURANCE:** The Village of Bolingbrook, Bolingbrook Jubilee Committee and the Bolingbrook Civic and Cultural Affairs Commission must be named as an additional insured on the Vendor's Liability, Products and Completed Operations Insurance policy. This insurance shall not be less than \$500,000.00. **A Certificate of Insurance shall be in the hands of the Bolingbrook Jubilee Committee by Friday, August 9, 2019 with full payment,** for contract to be accepted by the Jubilee Committee.

PLEASE MAKE CHECKS PAYABLE TO **VILLAGE OF BOLINGBROOK** (BE SURE TO INCLUDE YOUR CERTIFICATE OF INSURANCE AND CONTRACT) TO:

**VILLAGE OF BOLINGBROOK  
Attn: CCA – JUBILEE VENDOR  
375 W. BRIARCLIFF ROAD  
BOLINGBROOK, ILLINOIS 60440**

If you have any questions, please email to [info@bbcca.org](mailto:info@bbcca.org).

# VENDOR APPLICATION FOR SPACE

*PLEASE TYPE OR PRINT*

NAME OF VENDOR: \_\_\_\_\_

NAME OF CONTACT PERSON: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ Zip Code: \_\_\_\_\_

PHONE (required): Day) \_\_\_\_\_ Evening) \_\_\_\_\_

EMAIL (required): \_\_\_\_\_

Need electricity? Yes \_\_\_\_\_ No \_\_\_\_\_ Please specify amount of Amps Needed: \_\_\_\_\_

Describe and/or list items to be sold or what you will be using the space for:

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Two Day Vendor – Sat. & Sun.

Number of Spaces \_\_\_\_\_ X \$150.00 each = \$ \_\_\_\_\_

One Day Vendor - Specify Day (Saturday or Sunday) \_\_\_\_\_ (Subject to space availability)

Number of Spaces \_\_\_\_\_ X \$100.00 each = \$ \_\_\_\_\_

I hereby agree to abide by & obey rules, regulations and agreements set forth by Bolingbrook's Jubilee Committee.

Agreed to and Accepted by: \_\_\_\_\_

Signature

Date: \_\_\_\_\_

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## OFFICE USE

Check # \_\_\_\_\_

Date Received \_\_\_\_\_

Insurance Received \_\_\_\_\_